



Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

Kenosha Correctional Center

In Person Visits begin on 07/06/21. A visitor may schedule a zoom visit or in person visit.

North side visiting Rooms 1-30

Mondays – Zoom visits from 6P-10P

Tuesdays – In person visits from 6P-10P

Saturdays – In person visits from 11A-4P; Zoom visits from 6P-10P

Zoom visits: scheduled for 30 minutes, but actual visit is 20 minutes in length. 10 minutes is for cleaning of area

In person visits: scheduled for 2 hours. However, on Saturdays 3P-4P is only 1 hour.

South side visiting Rooms 31-60

Wednesdays – Zoom visits from 6P-10P

Thursdays – In person visits from 6P-10P

Sundays – In person visits from 11A-4P; Zoom visits from 6P-10P

Zoom visits: scheduled for 30 minutes, but actual visit is 20 minutes in length. 10 minutes is for cleaning of area

In person visits: scheduled for 2 hours. However, on Sundays 3P-4P is only 1 hour.

Holiday visits: Will be held on holidays from 11A-4P for both North and south Sides. Recognized state holidays are:

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| • New Year's Day | January 1 st |
| • Martin Luther King Day | Third Monday in January |
| • Memorial Day | Last Monday in May |
| • Independence Day | July 4 th |
| • Labor Day | First Monday in September |
| • Thanksgiving Day | Fourth Thursday in November |
| • Christmas Eve | December 24 th |
| • Christmas Day | December 25 th |
| • New Year's Eve | December 31 st |

Each person in our care (PIOC) is allowed 3 visits a week. This could be 2 in person visits and one zoom visit, it could be 1 in person visit and 2 zoom visits. However, it cannot be 3 in person visits. The scheduling week is Sunday through Saturday.

Zoom Visiting

The visitor is to send an email request for a zoom visit to: DOCWCCSKCCZOOMVISITS@WISCONSIN.GOV mailbox. All visitors must be on the approved visiting list in order to visit. All address and telephone information must be up to date on the approved visiting list and correctly match the visitor's ID. The visitor needs to include in the request the names of those attending the zoom visit and their dates of birth, up to a maximum of three. They need to include the date(s) they are requesting and include the time they are requesting. If their schedules are open and any time works for them, they should keep the time area open and list "any" for easier scheduling. The visitor needs to include a second (back up) date and time request in case their first request is not available. They also need to include the PIOC's name and DOC# of whom they would like to visit. Zoom visits are scheduled for 30 minutes. However, the visit will last 20 minutes to allow for proper cleaning and to ensure connectivity. Visits are scheduled

in 30-minute increments: 6P, 6:30P, 7P, 7:30P etc. Up to three visitors are allowed for one scheduled zoom visit. If all requested information is not included in the email, it will delay the scheduling of the visit. We do our best to accommodate everyone at their scheduled date/time. Visits are scheduled on a first come first serve basis. Once the visit has been scheduled, the visitor will receive a confirmation email of the scheduled date and time, and a link of how to connect to the visit. The PIOC will receive a Visit Pass once the visit has been scheduled. It is suggested that visitors download the ZOOM app prior to the visit to ensure accessibility and functionality. The app can be downloaded on their computer, laptop, cell phone or tablet. The visitor will need to show their picture ID before the visit will take place. The information on their ID must match the information on their visiting list or the visit will not take place. The PIOC would then need to complete a Visiting Change form in order to update the information. Only those that are scheduled for the visit, will be allowed to visit.

The PIOC is to check in with security staff at the control center ten minutes prior to the scheduled visit. Visits will not be rescheduled due to tardiness by the visitor or the PIOC. PIOC's are required to be dressed appropriately with state issued ID on the most outer top layer visible for staff to view at all times, also wearing a mask appropriately over the nose and mouth areas. The PIOC will be allowed to bring headphones or earbuds to the visit. All normal attire and rules are still in effect for the visitors. Once the visit has begun, the PIOC is not allowed to leave the visiting area for any reason, or the visit will be terminated.

In Person Visits

The visitor is to send an email request for an in person visit to: DOCWCCSKCCZOOMVISITS@WISCONSIN.GOV mailbox. Any visitor that shows up to KCC without scheduling a visit in advance, will be turned away. All in person visits must be scheduled. All visitors must be on the approved visiting list in order to visit. All address and telephone information must be up to date on the approved visiting list and correctly match the visitor's ID. The visitor needs to include in the request the names of those attending the in person visit and their dates of birth, up to a maximum of three. They need to include the date(s) they are requesting and include the time they are requesting. If their schedules are open and any time works for them, they should keep the time area open and list "any" for easier scheduling. The visitor needs to include a second (back up) date and time request in case their first request is not available. They also need to include the PIOC's name and DOC# of whom they would like to visit. In person visits are scheduled for 2 hours except on Saturdays and Sundays from 3P-4P is a one-hour time period. After the in-person visit has ended, it is the PIOC's responsibility to clean the area for the next visit that is scheduled. If all requested information is not included in the email, it will delay the scheduling of the visit. We do our best to accommodate everyone at their scheduled date/time. Visits are scheduled on a first come first serve basis. Once the visit has been scheduled, the visitor will receive a confirmation email of the scheduled date and time. The PIOC will receive a Visit Pass once the visit has been scheduled. The visitor will need to show their picture ID which must match the information on the visiting list. Only those that are scheduled for the visit, will be allowed to visit.

The PIOC is to check in with security staff at the control center ten minutes prior to the scheduled in person visit. Visits will not be rescheduled due to tardiness by the visitor or the PIOC. PIOC's are required to be dressed appropriately with state issued ID on the most outer top layer visible for staff to view at all times, also wearing a mask appropriately over the nose and mouth areas unless eating or drinking. All normal attire and rules are still in effect for the visitors. Each visitor (age 2 and over) is required to wear a mask the entire time they are on site and wear it appropriately over their nose and mouth areas unless eating or drinking. Once the visit has begun, the PIOC is not allowed to leave the visiting area for any reason, or the visit will be terminated. A brief embrace will be allowed at the start of the visit and end of the visit. However, a kiss is not allowed at this time. All children will need to be kept at the table for the entire visit. They cannot wander. The children's play area will be closed. Food and drinks cannot be brought into the center; however, they are available for purchase in the visiting area. Food and drinks cannot be shared. Hand holding and sitting on laps is not allowed. Tables and chairs need to be sanitized after visits by each PIOC.